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**Fox Management
Group**

TO: All Unit Owners
Oakwood Homeowners Association

FROM: Oakwood HOA Board of Directors and
Stephanie Brodsky, Property Manager

RE: Annual Meeting

DATE October, 2020

Dear Homeowner:

The Annual Meeting of the Oakwood Homeowners Association will be held on Tuesday, November 10, 2020 at 7:00 p.m. via Zoom. Information for joining the meeting can be found on the Oakwood website – oakwoodhoa.org.

At the Annual Meeting we will be voting for the election of two board members, adopting the 2021 budget, and presenting the status of the Association.

If you are interested in running on the ballot for election, please contact Stephanie at seshi@sbcglobal.net to notify her of your interest by Sunday, November 8th, 2020. This will ensure your name appears on the ballot. Nominations will also be accepted at the meeting, if necessary.

Additionally, attached is a proxy/mail-in form for voting if you are unable to attend the meeting. Since the meeting and election will be virtual, please submit your form to Stephanie, preferably by email to seshi@sbcglobal.net by 3:00pm Tuesday, November 10th, 2020. You may also mail your form to the management office (addressed to Stephanie, address above), but it must be received by Monday, November 9th, 2020 to ensure receipt. If you are the recipient of a neighbor's proxy form and will be casting votes on their behalf, please also adhere to the dates listed above for submitting via email/mail.

Finally, in order for an annual meeting to take place, we need a quorum of 20% or 46 owners and/or proxies – so please attend or send in your vote via proxy! If we do not have a quorum, then we will have a regular board meeting to review the non-election items listed above.

We hope as many homeowners as possible will attend the Annual Meeting.

Thank you.