



# OAKWOOD HOMEOWNERS ASSOCIATION

BOARD OF DIRECTORS MEETING  
TUESDAY, OCTOBER 29, 2019  
6:30 PM

## GURNEE VILLAGE HALL AGENDA

- I. CALL MEETING TO ORDER  
6:38PM
- II. APPROVAL OF MINUTES – October 21, 2019  
ROD APPROVED. MITCH 2<sup>ND</sup>.
- III. PRESIDENT’S REPORT  
No report.
- IV. TREASURER’S REPORT
  - A. Engagement letter from Cantey and Associates for tax return - \$350.00
    - a. Sara motioned to approve. Donna 2<sup>nd</sup>. Motion passed.
  - B. 2020 Budget approval
    - a. Mitch motioned to table approval. Amanda 2<sup>nd</sup>. Motion passed. Board will inform homeowners of any changes in proposed budget. Assessment amounts will not change and will stay at \$350.
  - C. Any fines and/or late charges will remain on an account until paid by the owner.
- V. POND AND COMMON AREA MAINTENANCE
  - a. Meeting to be scheduled with Aquatic EcoSystems.  
Ponds:  
Sara spoke to Mike 10/21. Looking to schedule meeting in coming weeks. He will be pulling aerators and fountains out this week. Will ask him to take picture of cables for fountain to make sure it is armoured. Board approved removal this week.  
  
Trees:  
Eroding around ponds, trees likely to fall.  
- Looking to address concern of large fallen branch from common area into homeowner’s yard. Board will have tree service come out ASAP.  
  
Insurance:  
- Will not cover homeowner’s volunteer participation.
- VI. MANAGEMENT REPORT.
  - A. ARC REQUESTS – See attached report for completed requests
    - a. 18314 Springwood – window violation, fence request, door violation
      - Windows: grids have been added
      - Door: Door approved
      - Fence: Fence approved.
    - b. 34097 Sulkey – request for AC window unit
      - Request denied. Board member will contact homeowner to discuss other options further.
    - c. 34134 Sulkey – window violation
      - Homeowner needs to install grids on windows. Board member will contact homeowner to discuss other options further.

We remind all homeowners that all changes to the exterior of the home must be approved by the ARC committee prior to work commencing.
  - B. CORRESPONDENCE:  
34333 Tangueray Drive – regarding common area maintenance
    - Board to ask Stephanie to respond that Board will be looking to address with other Common Area

issues.

C. VIOLATIONS

- a. Any complaint must be in writing before it will be addressed.

D. WARREN TOWNSHIP

- a. Notice to be posted on web site

E. CONTRACT UPDATE

VII. OLD BUSINESS

Rules and Regulations

AK motioned we table until later date. MH 2<sup>nd</sup>. Motion passed.

VIII. NEW BUSINESS

- Website currently being managed by outside of board. Board will connect to see if website management can be transferred to current board.
- Will look into setting up a community Association Facebook page.
- OFFICERS:
  - President
    - Sara nominated MITCH HAMEISTER. Amanda 2<sup>nd</sup>. Board voted Mitch as President.
  - Vice President
    - Amanda nominated SARA TUMPANE. Gary 2<sup>nd</sup>. Board voted Sara as Vice President.
      - Sara to be Chairman of ARC Committee. Donna and Rod to support. Amanda, Mitch, Gary to be members as well.
  - Treasurer
    - Amanda nominated GARY PETERS. Rod 2<sup>nd</sup>. Board voted Gary as Treasurer.
  - Secretary
    - Mitch nominated AMANDA KOCHENASH. Sara 2<sup>nd</sup>. Board voted Amanda as Secretary.

IX. HOMEOWNERS QUESTIONS AND COMMENTS

X. ADJOURNMENT

- Meeting adjourned at 8:15pm